Monthly Report
Monitoring and Evaluation of the Reconstruction Activities

Falgun 2076

(A field based Monitoring Report Prepared by Monitoring and Evaluation Consultants from 14 affected Districts and CLPIU Central)

Submitted to

National Reconstruction Authority
Central Level Project Implementation Unit (Building)
Earthquake Housing Reconstruction Project (ERHP)
Babarmahal, Kathmandu
# ABBREVIATIONS

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Full Form</th>
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<tbody>
<tr>
<td>ASE</td>
<td>Assistant Sub Engineer</td>
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<tr>
<td>CLPIU</td>
<td>Central Level Project Implementation Unit</td>
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<td>CS</td>
<td>Census Survey</td>
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<tr>
<td>DPD</td>
<td>Deputy Project Director</td>
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<td>DSE</td>
<td>District Support Engineer</td>
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<td>Er</td>
<td>Engineer</td>
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<td>ERHP</td>
<td>Earthquake Housing Reconstruction Project</td>
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<td>GMALI</td>
<td>Grant Management and Local Infrastructure</td>
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<td>GOs</td>
<td>Government Organizations</td>
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<td>HHs</td>
<td>House Holds</td>
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<tr>
<td>HRRP</td>
<td>Housing Reconstruction and Recovery Platform</td>
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<td>INGO</td>
<td>International Non-Government Organization</td>
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<td>M &amp; E</td>
<td>Monitoring and Evaluation</td>
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<td>MIS</td>
<td>Management Information System</td>
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<td>MM</td>
<td>Mobile Mason</td>
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<tr>
<td>MoFALD</td>
<td>Ministry of Federal Affairs and Local Development</td>
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<td>MOUD</td>
<td>Ministry of Urban Development</td>
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<tr>
<td>MR</td>
<td>Minimum Requirements</td>
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<td>MToT</td>
<td>Master Training of Trainers</td>
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<td>MM</td>
<td>Mobile Mason</td>
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<td>NBC</td>
<td>National Building Code</td>
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<td>NGO</td>
<td>Non-Government Organization</td>
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<td>NRA</td>
<td>National Reconstruction Authority</td>
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<td>NRCS</td>
<td>Nepal Red Cross Society</td>
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<td>NSET</td>
<td>National Society for Earthquake Technology</td>
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<td>OJT</td>
<td>on the Job Training</td>
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<td>PAF</td>
<td>Poverty Alleviation Fund</td>
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<td>PD</td>
<td>Project Director</td>
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<td>POM</td>
<td>Project Operational Manual</td>
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<td>POs</td>
<td>Partner Organizations</td>
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<td>REC</td>
<td>Retrofitting Technique and Correction/ Exception</td>
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<td>SE</td>
<td>Sub Engineer</td>
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<td>SM</td>
<td>Social Mobilizers</td>
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<td>SeE</td>
<td>Senior Engineer</td>
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<td>SOPs</td>
<td>Standard Operational Procedures</td>
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<td>SM</td>
<td>Social Mobilisers</td>
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<td>TCN</td>
<td>Training Center Nepal</td>
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<td>ToR</td>
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<td>ToT</td>
<td>Training of Trainers</td>
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<td>TSP</td>
<td>Training Service Provider</td>
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<td>Village Development Committees</td>
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EXECUTIVE SUMMARY

To accelerate the rate of reconstruction and retrofitting, follow up Meetings with Engineers, Observation of private housing, Coordination meeting in District DCC, Meeting with Palikas Representatives, Coordination meeting with POs, Observation POs Activities were done by M & E Consultants in different earthquake affected Districts were carried out.

The major activities which will play vital role for the effective reconstruction/retrofit as well as the capacity development of reconstruction human resources performed by M & E Consultants this month were as follows:

- Planning, Coordination, Managed and Conducted Social Mobilization training for Focal Engineers and Social Mobilizers.
- Organized and participated in several Palika/Ward level meetings related to awareness creating about Retrofitting.
- Coordination and communication for Retrofitting Data and Individual Beneficiary reconstruction status data collection from ward level
- Continued the joint monitoring of private housing, training activities, inspection digitization, and the reconstruction activities of POs with HRRP in the districts.
- Follow up of Engineers for the progress of third inspection, inspection digitization and completion certificate.
- Participated in the different meetings related to MIS Issues, vulnerable support working group, retrofitting and Socio Technical Support.

The detailed districtwise activity reports are presented in this monthly report as per the observations, case studies and interactions with Engineers and beneficiaries. Though the progress of reconstruction is very good and peoples are aware towards safer and better reconstruction of houses but the retrofitting is not going well as per expectation.

1. INTRODUCTION

1.1 Background

National Reconstruction Authority through Central Level Project Implementation Unit (Building) stationed at Babarmahal, Kathmandu is working through its District Level Project Implementation Unit (DLPIU) in inspection and certification of rural and urban housing built through owner driven approach and built back better concept, training mason and house owner and technician about earthquake Resistant Technology and supported at field level for safer construction. To regularize the project there are DLPIU Engineers, Consultants and many more Partner Organizations to implement the Reconstruction activities very promptly.

CLPIU hired Monitoring and Evaluation Consultants one in Central and one for each two earthquake affected districts through Earthquake Housing Reconstruction Project (ERHP). The main function of Monitoring and Evaluation Consultants are to do the regular monitoring of all the activities of reconstruction and report to respective DLPIU and CLPIU regularly.
consultants will make monthly Work Plan and perform the activities accordingly and prepare the monthly report in line with Work Plan.

1.2 Objectives
The main objective of the assignment is to monitor and evaluate the training activities conducted by the CLPIUs, DLPIUs and Other Partner Organization in earthquake affected districts as well as support NRA in monitoring and evaluation of owner driven housing constructed in affected district of NRA-CLPIU EHRP program. Except this other specific objectives are to:

- Support NRA-DLPIU for collection, consolidating report to NRA, NRA-CLPIU and other concerned agency for data, information related with owner driven housing construction, training activities.
- Support NRA-CLPIU/DLPIU in various activities as per POM and standard SOPs related with housing construction and Training activities.
- Support technical work such as reviewing M&E methods, carrying out training needs, designing M&E tools and advising M&E technical assistance.
- Monitor project progress through field visit, offer feedback and keep regular communication with related field and Centre level staff.

2. ACTIVITIES PLANNED

2.1 Activities That Were Planned For Falgun
The following activities were planned for the month of Falgun

2.1.1 Central/Dolakha and Ramechhap Districts
Falgun 01-03       Preparation of Monthly Report of Magh and Monthly Plan of Falgun Month.
Falgun 04-09       Daily work in CLPIU, Planning and Preparation and monitoring of for STA Training.
Falgun 11-16       Daily work in CLPIU, Telephonic communication with M & E Consultants-Districts and Technicians of Dolakha and Ramechhap Districts.
Falgun 18-23       Field visit in STA Training Districts.
Falgun 25-30       Daily work in CLPIU, Follow up Engineers activity, Inspection Digitization, Data collection in Dolakha and Ramechhap Districts.

2.1.2 Sindhuli and Okhaldhunga Districts
Falgun 01-07       Sindhuli and Okhaldhunga District
Falgun 08-14  Sindhuli and Okhaldhunga District
Falgun 15-21  Sindhuli and Okhaldhunga District
Falgun 22-30  Sindhuli and Okhaldhunga District
  Monitoring the presence of E/SE/ASE monitoring & coordination meeting in Sindhuli & Okhaldhunga District and
  Update MIS Data & CS Entry and also monitoring of POs activities, third inspection digitization, monitor SM & Mobile Mason and retrofit activities
  also assist DLPIU for retrofitting data collection works

2.1.3 Sindhupalchowk, Kavrepalanchowk and Bhakatpur District
Falgun 1-10  Involved in Half day Orientations to the Engineers, Social Mobilizer and Mobile masons all Palikas of Kavrepalanchowk District.
Falgun 11-12  Working in DLPIU office of Bhaktapur District.
Falgun 13  Field Monitoring and Meeting with technical persons of SuryaBinayak municipality of Bhaktapur district.
Falgun 14  Field Monitoring and Meeting with technical persons of ChanguNarayan municipality of Bhaktapur district.
Falgun 15  Field Monitoring and Meeting with technical persons of Madhyapur Thimi municipality of Bhaktapur district.
Falgun 16  Field Monitoring and Meeting with technical persons of Bhaktapur municipality of Bhaktapur district.
Falgun 17-18  Working in DLPIU office of Sindhupalchowk District.
Falgun 19-23  Field monitoring and meeting with technical persons of Melamchi municipality of Sindhupalchowk district.
Falgun 25-30  Working in DLPIU office of Kavrepalanchowk District

2.1.4 Kathmandu, Lalitpur and Makawanpur Districts
Falgun 01-05  Kathmandu District, Review progress, organize meeting with DLPIU chief, DSE and focal persons
Falgun 06-09  Review of progress, organize meeting with DLPIU chief, DSE and Focal persons at Lalitpur district
Falgun 11-16  Field visit at Lalitpur Metropolitan
Falgun 17  Working at DLPIU Makwanpur, review of progress, meeting with DLPIU chief, district support engineer, Telephonic conversation with engineers and ward chairs.
Falgun 18-20  Working at DLPIU Makwanpur
Falgun 21-26  Field visit at Hetauda Submetro
Falgun 27-30  Work at DLPIU Lalitpur

2.1.5 Nuwakot and Rasuwa Districts
Falgun 1-2  Preparation of monthly plan and monthly report
Falgun 4  Time Sheet Submission in CLPIU
Falgun 5  Work out for SM and MM training to be conducted
Falgun 6-8  Work in DLPIU Rasuwa and meeting with SM and MM
Falgun 11-14  Conduction of SM training in Nuwakot for Nuwakot and Rasuwa
Falgun 15-16  Field Visit to Tarkeshwor R.M., Nuwakot for meeting with retrofitting beneficiaries
Falgun 18-21  Conduction of MM training in Nuwakot
Falgun 22-23  Field Visit to Uttargaya and Kalika R.M., Rasuwa
Falgun 25  Meeting in DLPIU with Palika focal Engineers
Falgun 27  Follow-up and phone conversations about retrofitting beneficiary status
Falgun 28-Chaitra 01 Conduction of MM training in Rasuwa

2.1.6 Dhading and Gorakha Districts
Falgun 1-3  Attend and manage STA training For SM Training at Okhaldhunga.
Falgun 4-5  Contacts and follow up of DLPIU E/SE/ASE in Gorkha & Dhading
Falgun 6-8  Working at DLPIU Dhading & Participation in the Monthly meeting
Falgun 11-14  Attend and manage STA training For SM Training at Gorkha District
Falgun 15-18  Attend and manage STA training For SM Training at Dhading District.
Falgun 19-23  Joint monitoring with HRRP of Reconstruction Activities in Gajuri, Galchi & Siddalek RM. of Dhading and Ajirkot & Aarughat RM. of Gorkha District
Falgun 26-28  Report Collections & Monitoring of Individual Partner Organization in Dhading
2.2 Activities Planned For Chaitra
The following activities are planned for the month of Falgun, 2076 at center and District level.

2.2.1 Central/Dolakha and Ramechhap Districts
Regular activities of M & E Consultant (Central) is to perform day to day activities in CLPIU, regular contact with M & E Consultant (Districts) to update their activities in the district and attained the meeting related to M & E in CLPIU, NRA and other POs. The Specific activities for Chaitra 2076 are as follows:

Communication with M&E Consultants.

Chaitra 05-07  Daily work in CLPIU, Planning and Preparation and monitoring of for STA Training.


Chaitra 16-21  Field visit Dolakha and Ramechhap District.

Chaitra 23-28  Daily work in CLPIU, Follow up Engineers activity, Inspection Digitization, Data collection in Dolakha and Ramechhap Districts.

Chaitra 30  Daily work in CLPIU.

2.2.2 Sindhuli and Okhaldhunga Districts

Chaitra 01-07  Sindhuli and Okhaldhunga District

Chaitra 08-14  Sindhuli and Okhaldhunga District

Chaitra 15-21  Sindhuli and Okhaldhunga District

Chaitra 22-30  Sindhuli and Okhaldhunga District
Monitoring the presence of E/SE/ASE monitoring the presence of E/SE/ASE monitoring & coordination meeting in Sindhuli & Okhaldhunga District and Update MIS Data & CS Entry and also monitoring of POs activities, third inspection digitization, monitor SM & Mobile Mason and retrofit activities also assist DLPIU for retrofitting data collection works

2.2.3 Sindhupalchok, Kavrepalanchowk and Bhaktapur Districts

Chaitra 02-07  Involved in meeting with the Engineers, Social Mobilizer and Mobile masons all Palikas of Kavrepalanchowk District.

Chaitra 11-12  Working in DLPIU office of Bhaktapur District.
Chaitra 13  Field Monitoring and Meeting with technical persons of Suryabinayak municipality of Bhaktapur district.
Chaitra 14  Field Monitoring and Meeting with technical persons of ChanguNarayan municipality of Bhaktapur district.
Chaitra 15  Field Monitoring and Meeting with technical persons of Madhyapur Thimi municipality of Bhaktapur district.
Chaitra 16  Field Monitoring and Meeting with technical persons of Bhaktapur municipality of Bhaktapur district.
Chaitra 17-18 Working in DLPIU office of Sindhupalchok District.
Chaitra 19-23 Field monitoring and meeting with technical persons of Helambu rural-municipality of Sindhupalchok district.
Chaitra 25-30 Working in DLPIU office of Kavrepalanchowk District.

2.2.4 Kathmandu, Lalitpur and Makawanpur Districts
Chaitra 01-02 Kathmandu District, Review progress, organize meeting with DLPIU chief, DSE and focal persons
Chaitra 03-05 Telephonic conversation with engineers working at Kathmandu district
Chaitra 06 Lalitpur District, Review progress, organize meeting with DLPIU chief, DSE and focal persons
Chaitra 07-09 Telephonic conversation with engineers, ward chairs, Lalitpur district
Chaitra 10-12 Field visit at Godawari Municipality, Lalitpur
Chaitra 13 Travelling to Makawanpur district
Chaitra 14 Makawanpur district, review of progress, meeting with DLPIU chief, DSE and Focal persons
Chaitra 15-18 Office Work at DLPIU Makawanpur
Chaitra 19-22 Field visit at Konjymsom Rural municipality, monitoring of retrofitting works, interaction with Ward chairs and beneficiaries
Chaitra 23-28 Field visit at Bagmati Rural municipality, monitoring of retrofitting works, interaction with ward chairs and beneficiaries.
Chaitra 29-30 Report preparation

2.2.5 Nuwakot and Rasuwa Districts
Chaitra 01-02 Field Visit to Dupcheswor R.M., Nuwakot
Chaitra 03-04 Field Visit to Bidur Municipality, Nuwakot
Chaitra 05-07 Work in DLPIU Nuwakot for contract of Engineers
Chaitra 09-11  Work in DLPIU-Rasuwa and field visit to Gosainkunda R.M.
Chaitra 12-14  Field Visit to Kalika R.M., Rasuwa
Chaitra 16-18  Follow-up and phone conversations about digitization works
Chaitra 19-21  Field Visit to Belkotgadi Municipality, Nuwakot
Chaitra 23-25  Follow-up and phone conversations about digitization works
Chaitra 26-28  Follow-up and phone conversations about retrofitting beneficiary status
Chaitra 30     Focal Engineer Meeting in Nuwakot

2.2.6 Dhading and Gorakha Districts
Chaitra 2-7     Working in DLPIU Gorkha
Chaitra 9      Working in CLPIU Kathmandu
Chaitra 10-11  Contacts and follow up of DLPIU E/SE/ASE in Gorkha and Dhading
Chaitra 12-14  Meeting with POs and monitoring of reconstruction Activities in Gorkha
Chaitra 15-16  Jointly Monitoring of Sulikot & Bhimsen Rural Municipality of Gorkha District.
Chaitra 17-18  Report Collection & Monitoring of Individual Partner Organization in Gorkha
Chaitra 19-21  Jointly Monitoring of the Training of POs in the Dhading District.
Chaitra 22-24  Report Collection & Monitoring of Individual Partner Organization in Dhading
Chaitra 25-26  Contacts and follow up of DLPIU E/SE/ASE in Gorkha and Dhading
Chaitra 27-28  Meeting with DLPIU / NRA/ Update Reconstruction activities in the Dhading
Chaitra 29-30  Working in CLPIU & Preparation of Monthly Report and Monthly Plan

3. ACTIVITIES PERFORMED IN DETAIL
Depending upon the need basis and the different conditions the planning may not apply fully. Activities performed are some different from the planned activities in Districts. The following specific activities have been performed by the M & E Consultants in coordination with CLPIU and respective DLPIUs:

3.1 Central/Dolakha and Ramechhap Districts
M & E Consultant (Central) has performed day to day activities in CLPIU, regular contact with M & E Consultants (Districts) to update their activities in the districts and attended the meeting related to M & E and training in CLPIU, NRA and other POs. The Specific activities performed were as follows:

- Finalization training planning for STA Training.
- Planning and coordination for STA training in Districts. Conducted training for Social Mobilizers and Focal Engineers in Dolakha, Rasuwa, Nuwakot, Dhading, Gorakha,
Makawanpur Districts. Planning for training in Sindhuli, Ramechhap, Kavre and Bhaktapur Districts.

- Preparation of Training curriculum and training material for Mobile Mason Training.
- Field Visit to Ramechhap District.
- Attended several Meetings with different POs at CLPIU.
- Regular Telephonic Communication with DLPIU Team (DLPIU Chief, Focal Engineer, Engineers, DSE and MIS Officer) of Dolakha and Ramechhap districts and update in Reconstruction
- Preparation of monthly Report of Falgun and monthly plan for Chaitra.

### 3.2 District: Sindhuli and Okhaldhunga

**Framework:** Inspection and certification of rural and urban Housing built through owner driven approach with built back better concept.

**Field Visit with GMALI, DLPIU (Building) and meeting in Golanjor Rural Municipality & Ghyanglekh Rural Municipality Sindhuli**

**Field visit team:** M& E Specialist, Gmali Chief, Engineer (DLPIU Building), Ward Chairpersons, Ward Secretary, Beneficiaries, District Support Engineer

**Meeting with Ward Chairperson and Technicians**

- Discussion about Technicians presence in working area
- Discussion about the importance of Construction Completion Certificate and inspection digitization; and support from ward level
- Discussion about Support in PA Digitization
- Discussion about the data collection of re-construction status in ward level
- Discussion about the retrofitting’s progress in each wards
- Distribution of Completion certificates in each wards.
- Observation of more than 2 Non–Compliance buildings and interaction with beneficiaries which were constructed before presence of field Technician in the field
- Observation of Correction made buildings.

**Issues:**

- For retrofitting progress, visualization documents presentation are necessary in each wards or in Rural Municipality.
- Beneficiaries are found interested if change the beneficiaries list from retrofitting to reconstruction quickly.
Activity 2: Field Visit with GMALI, DLPIU(Building)and meeting in Manebhanjyang RM & Siddicharan RM, Okhaldhunga

Field visit team: M&E Specialist, District Support Engineer, Focal Person (DLPIU Building), DLPIU(Engineer), Ward Chairpersons, Ward Secretary, CRS Team, Beneficiaries

Meeting with Ward Chairperson and Technicians
- Discussion about Technicians presence in working area
- Discussion about the importance of Construction Completion Certificate and inspection digitization
- Discussion about Support in PA Digitization
- Discussion about the data collection of re-construction status in ward level
- Distribution of Completion certificates in each wards.
- Discussion about the retrofitting’s progress in each ward
- Observation of 4 Non-Compliance buildings about BMC, SMM houses.
- Observation of the retrofitted Timber Structure and SMM houses.
- Observation of Correction made buildings.

Issues and findings
- For retrofitting progress, visualization documents presentation are necessary in each wards or in Rural Municipality.
- Beneficiaries are found interested if change the beneficiaries list from retrofitting to reconstruction quickly.

Activity 3: Field Visit with GMALI, DLPIU(Building)and meeting in Fikkal Rural Municipality Sindhuli

Field visit team: M&E Specialist, Gmali Chief, Engineer (DLPIU Building), Ward Chairpersons, Ward Secretary, Beneficiaries, District Support Engineer

Meeting with Ward Chairperson, beneficiaries and Technicians
- Discussion about Technicians presence in working area
- Discussion about the importance of Construction Completion Certificate and inspection digitization; and support from ward level
- Discussion about Support in PA Digitization
- Discussion about the data collection of re-construction status in ward level
- Distribution of Completion certificates in each wards.
- Discussion about the retrofitting’s progress in each wards

Issues and findings
- Beneficiaries are made non compliances houses themselves and blamed to the field technician.
- Target of first, second and third inspection and completion certificate distribution with digitization till the end of this month
For retrofitting progress, visualization documents presentation are necessary in each wards or in Rural Municipality

**Framework: Training mason and house owner and technician about earthquake Resistant Technology.**

- Monitored the 50 days Model houses retrofitting training organized by Build Change/UNOPS in Okhaldhunga District
- Monitored the 50 days Model houses retrofitting training organized by Build Change in Sindhuli District

**Framework: Other Activities**

- **Participated in General Coordination meeting at DLPIU (GMaLI),Okhaldhunga**
  - Activities of POs (CRS, Build Change )and their progress in private housing and their training activities
  - Discussion about first, second and third Inspection data and CS Entry
  - Discussion about the retrofitting progress in each wards of the Municipality/Rural Municipality
- **Participated in General Coordination meeting at DLPIU (GMaLI),Sindhuli**
  - Activities of POs (Build Change, NGO(CSRC)and their progress in private housing and their training activities
  - Discussion about third Inspection data and CS Entry
  - Discussion about the retrofitting progress in each wards of the Municipality/Rural Municipality
- Mobile Monitoring of the Engineer/Sub-Engineer and Assistant Sub-Engineer of their performance in the districts.
- Coordination with POs (CRS, Build Change) about their retrofitting activities
- Follow up of the Engineers for the CS Entry, Third Inspection and MIS Update
- Organized orientation meeting with DLPIU Chief, Focal Person, VDC Engineer, M& E Team and POs working in the districts in every month.

### 3.3 District: Bhaktapur, Kavrepalanchowk and Sindhupalchok

**Framework: Inspection and certification of rural and urban Housing built through owner driven approach with built back better concept.**

**In Bhaktapur District:**

In this district, the total number of beneficiaries who found the first tranche is 24692 in which 10447(42%) are found his second tranche and are 9931(41%) found his third tranche.

In this district, First inspection digitization is 10743, Second inspection digitization is 10321 and Third inspection digitization is 9276.

Meeting with technical persons, Social Mobilizer and mobile masons of all municipality about progress and issues in Reconstruction of private housing and Retrofit in their respective wards.
In Kavreplanchok District

In this district, the total number of beneficiaries who found the first tranche is 76850 in which 60058(78%) are found his second tranche and are 50650(66%) found his third tranche.

In this district, First inspection digitization is 58462, Second inspection digitization is 49652 and Third inspection digitization is 39123.

Field Monitoring about Reconstruction of private houses in ChauriDeurali rural- municipality.

Half Day Orientation to the all technical persons, Social Mobilizer and Mobile Masons of all Palikas.

31 Social mobilizer and 67 mobile masons are recruited in all thirteen municipalities for speed up for reconstruction of private housing.
In Sindhupalchok District-
In this district, the total number of beneficiaries who found the first tranche is 86800 in which
86217(99%) are found his second tranche and are 78849(90%) found his third tranche.

In this district, First inspection digitization is 83097, Second inspection digitization is 74847 and
Third inspection digitization is 70300.

Half Day Orientation to the Mobile Masons of all Palikas.

15 Social Mobilizer and 53 Mobile masons are recruited in all thirteen municipalities for speed up for reconstruction of private housing.
Framework: Training mason and house owner and technician about earthquake Resistant Technology.
Successfully completed half- day- Orientation to the Engineers, Social Mobilizer and Mobile masons of all Palikas of Kavrepalanchowk district.
Successfully completed Half Day Orientation to the Mobile Masons of all Palikas.

Framework: Other Activities.
Participated in one day Orientation about MIS organized by CLPIU (Building).
3.4 District: Kathmandu, Lalitpur and Makawanpur
Framework: Inspection and certification of rural and urban Housing built through owner driven approach with built back better concept.

- Attended and organized review meeting at DLPIU (Building) in presence of DLPIU Chiefs, Focal person and DSEs and overall progress of reconstruction and retrofitting were discussed.
- Conducted a field visit at Godawari Municipality ward no 8, in presence of DLPIU chief. During the visit various issues regarding reconstruction were discussed with with local body representatives and beneficiaries.
- Conducted a field visit at Hetauda Sub metro ward no 13 and during the visit retrofitting works were monitored interacted with ward secretary, engineers, beneficiaries and masons.
- Coordinated and facilitated 4 days’ training on social mobilization on reconstruction organized by DLPIU (Building) Makwanpur.
- Telephonic conversation was done about engineer’s attendance with ward presidents of municipalities about performance of engineers and with the engineers about the digitization of case load of third inspection.

Training of Trainers on Social mobilization, organized by DLPIU (BUILDING).Makwanpur (20-23, Falgun 2076)
3.5 District: Nuwakot and Rasuwa

Framework: Inspection and certification of rural and urban Housing built through owner driven approach with built back better concept.

Activity 1: Field Visit on retrofitting

1. Activity: Field visit, Belkotgadi Municipality-9, Nuwakot
2. Objectives:
   - To know about the ground reality of retrofitting beneficiaries in palika.
   - To conduct meeting with ward representatives and public in ward.
   - To convince and orient retrofitting beneficiary by individual household visit.
3. Team Involved:
   DLPIU (Chief), M & E (Building), DSE, Focal Engineer and Social Mobilizer.
4. Participants in meeting/Discussion:
   Individual Beneficiaries of Belkotgadi Municipality-9 and ward representative.
5. Reconstruction Summary of Ward/Palika:
   a) Reconstruction Beneficiary
   b) Retrofit Beneficiary

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<tr>
<th>WN</th>
<th>RTB</th>
<th>Agreement</th>
<th>First Tranche</th>
<th>Second Tranche</th>
<th>Application for Beneficiary Switch</th>
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6. Activity Details:
   - Retrofitting beneficiaries house visit, convincing and orientation to all of them.
   - Private housing observation and ward level meeting.
   - DLPIU Chief, Secretary, Ward members, beneficiaries, and focal engineer, DSE, SM and M & E CLPIU (Building) visited ward no 9.
   - In meeting the cases and number of houses that couldn't be recommended tranche due to various reasons were discussed.
   - The retrofitting beneficiary’s status was discussed.
   - The third inspection digitization and issuing of completion certificate was one of the agenda of the meeting.
   - Field mobilization and attendance of Engineer, Sub Engineer and ASE in ward 9 is satisfactory.

7. Presence of DLPIU Technical Team:
   - Field E/SEs were present in the field.

8. Findings/Discussion/decision Made etc.
   - The retrofitting beneficiaries are not willing to retrofit their houses. They say that the cost of retrofitting is high and tranche support of government is not sufficient.
   - All relevant information was discussed in ward levels.
   - Due to lack of co-ordination at ward information gap was found.
   - The third inspection digitization and backlog digitization is progressively increasing.
9. Photographs

Meeting with retrofitting beneficiaries in ward-9, Belkotgadi M.

Chiranjivi Koirala, Retrofitting beneficiary of Belkotgadi M.-9

Dalkumari Gajurel, Retrofitting beneficiary of Belkotgadi M.-9

Krishna Prasad Koirala, Retrofitting beneficiary of Belkotgadi M.-9

Lila Nath Koirala, Retrofitting beneficiary of Belkotgadi M.-9

Luk Raj Bhatta, Retrofitting beneficiary of Belkotgadi M.-9
**Activity 2: Field Visit**

1. **Activity:** Field Report : Dupcheswor R.M., Nuwakot
2. **Objectives:**
   - To know about the ground reality of retrofitting beneficiaries in palika.
   - To conduct palika level meeting in palika office.
   - To convince and orient retrofitting beneficiary by individual household visit.
   - To monitor the presence of E/SE/ASE in palika and wards.
3. **Team Involved:**
   HRRP DC, M & E (Building), DSEs.
4. **Participants in meeting/Discussion:**
   Palika Chair, Palika Deputy Chair, Chief Administrative Officer, HRRP DC, M & E (Building), DSEs.
5. **Reconstruction Summary of Ward/Palika:**
   **a) Reconstruction Beneficiary**
   **b) Retrofit Beneficiary**

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<tr>
<th>WN</th>
<th>RTB</th>
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6. **Activity Details:**
   - Retrofitting beneficiaries house visit, convincing and orientation to all of them.
   - Private housing observation and palika level meeting was conducted, Palika Chief, Deputy Chief, Chief Administrative Officer were present.
   - In meeting the cases and number of houses that couldn't be recommended tranche due to various reasons were discussed.
   - The retrofitting beneficiary status was discussed.
   - The third inspection digitization and issuing of completion certificate was one of the agenda of the meeting.
   - Field mobilization and attendance of Engineer, Sub Engineer and ASE in palika is satisfactory. Focal Engineer was absent in field since long time.
7. **Presence of DLPIU Technical Team:**
   - Field E/SEs were present in the field while focal Engineer was absent since long time.
8. **Findings/Discussion/decision Made etc.**
   - The retrofitting beneficiaries are not willing to retrofit their houses. They say that the cost of retrofitting is high and tranche support of government is not sufficient.
   - All relevant information was discussed in palika levels. New deadlines were discussed.
   - The presence of E/SE/ASE needs to be uniform.
   - The third inspection digitization and backlog digitization is progressively increasing.
   - Problem of focal engineer is being resolved.
9. Photographs

Meeting in Dupcheswor R.M., Nuwakot Palika office with Chief, Deputy Chief, Chief Administrative Officer and monitoring team.

Integrated Settlement of Ramadi, Dupcheswor R.M.-6, Nuwakot- 74 households almost completed.

Chatra Lal Shrestha, Beneficiary of Dupcheswor R.M.-6, Nuwakot received 2nd tranche. 3rd tranche will be recommended soon.

Kalu Tamang, Beneficiary of Dupcheswor R.M.-4, Nuwakot received 3rd tranche.

Training mason, house owner and technician about earthquake Resilient Technology.

Activity 3: Training Monitoring

1. Title of the Training: Training of Social Orientation
2. Date and Venue: February 23-26, Satunchuli Hotel, Battar, Nuwakot
3. Organizer: DLPIU(Building)
4. Participants: Training for Engineers and Social Mobilizers

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<th>Nuwakot</th>
<th>Rasuwa</th>
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<td>Social Mobilizers</td>
<td>Focal Engineer</td>
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<td>14</td>
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</table>
5. **Findings/Suggestions:**
   - The social mobilizers were oriented successfully on field works to be done.
   - The joint training of focal Engineer and SM was fruitful for mutual understanding and cooperation.
   - One day field visit may have been more practical oriented.

6. **Photographs**

![Training on Social Orientation to SM and Focal Engineers of Nuwakot and Rasuwa from Feb 23-26 at Satunchuli Hotel, Battar Nuwakot.](image)

**Other Activities**
- Contact, Mail and Follow-up with focal Engineers and ward E/SE/ASE of Nuwakot and Rasuwa about retrofitting issues and digitization works.
- Meeting with WB-TPM team in Nuwakot as well as follow-up on correction suggested WB-TPM reports.
- Meeting with palika focal Engineers in DLPIU-Nuwakot.
- Regular gap analysis of field staffs and filling them.

3.6 **District: Gorakha and Dhading**

**Framework:** Inspection and certification of rural and urban Housing built through owner driven approach with built back better concept.
- Arranged and conducted Social mobilization training at Gorkha, Dhading and Okhaldhunga district as the coordinator & facilitation of the Training.
- Interaction with JICA/EHRP Team, DLPIU Building Team and Field Technician at Gorkha Palace hotel Gorkha District
- Meeting with DLPIU chief of Both Gorkha and Dhading district for the reconstruction issues in the district.
- Phone call with Engineers/Sub-Engineers/Asst. Sub Engineers, in both DLPIU Gorkha & Dhading District.
- Meeting with WB. third party monitoring team in Dhading about their findings, issues and plan.
- Coordination meeting with the Palika focal engineers and discussion about the major Retrofitting Beneficiary Issues in the district and about digitization and suggested them to fixed the weekly target & work on it. Gorkha District.
- Coordination with the district supports engineers and discussion about the major Retrofitting Beneficiary Issues in the district and current construction practices in the both district.
- Discussion with DSE,& Focal persons of both district about in third Inspection data, Retrofitting data, TPMA report and CS Entry etc.
- Assist DLPIU retrofitting task forces to develop the strategic frame work about retrofitting.
- Coordination with GMaLi DLPIU Team/ DFID/UMN/ UNDP/NHRP/ EHRP/JICA/NSET/PIN/CSRC/UNOPS/Build Change/HRRP Team & Access to Finance Discussed about the current problems, Retrofitting beneficiary, Lone processes issues of third inspection & Certificates distribution activities in the Gorkha and Dhading district.
- Interaction with local people about technical assistance/Support, trance distribution, data collection and other issues related to reconstruction.

**Framework: Training mason and house owner and technician about earthquake Resistant Technology.**
- Mobile Monitored the retrofit training conduct by UNOPS/ Build Change in Gorkha and Dhading district.
- Monitored the 50 days Model houses retrofitting training organized by UNOPS/Build Change in Gorkha and Dhading District.
- Mobile Monitored the retrofit training conduct by GoI/UNDP/NHRP in Gorkha district.
- Mobile Monitored the 3Days MASON training conduct by GoI/UNDP/NHRP in Gorkha district.

**Framework: Other Activities**
- Follow up of technical persons for proper supervision and inspection of houses in his wards regularly
- Telephonic conversation with ward engineers for Caseload files solutions of third inspection digitization and Certificates distribution
- Study of TPMP report and calling respective ward E/SE/ASE and reporting
- Follow up E/SE/ASE for data collection of retrofitting beneficiaries of the both district.
4. FINDINGS

4.1 Sindhuli and Okhaldhunga Districts

- Lack of Retrofitting knowledge of the field Technician and Lack of wood for retrofitting
- Completion certificate distribution is having late because Local level (Municipality/Rural Municipality) should play vital role for distribution. & also necessary of awareness campaign & NRA, CLPIU(Building) should be coordinate through letter in each Rural Municipality
- For third Inspection digitization roof, the door, window are not placed in the houses.
- Receiving the trenches having late from the Bank
- Changing the beneficiaries from retrofit to reconstruction having late.
- Field technician are found absent in the field because Till now not receiving the contract agreement & Salary
- Due to the temporary transfer of Engineer from the district to NRA, the Engineers are not sufficient to work in each ward.
- Not sufficient Tablets for inspection digitization in the district

4.2 Sindhupalchok Kavrepalanchowk and Bhaktapur District

- Completion Certificates for beneficiaries who completed his house according to the technical requirements of NRA and found his all tranche is also starting in Bhaktapur and Kavrepalanchowk district.
- Technical persons are now more serious in his third inspection digitization and IDA Compliance.
- DLPIU always giving targets to the technical persons of wards about Third inspection digitization and IDA Compliance.
- Still retrofit beneficiaries not want to retrofit their houses because they want to change in fully damaged beneficiaries. Also some beneficiaries constructed their new houses but they still not demolishes his old or retrofit house and wants to change in fully damaged beneficiaries.
- Local level Representatives are also negative thought about Retrofit of SMM houses. They also want Retrofit beneficiaries changes in to Fully Damaged beneficiaries.
- Many beneficiaries only repaired his house in simple manner not retrofit and claim for second tranche. NRA should also addressed about Repaired house for second tranche they will found or not.
- Technical persons of wards also can not convinced retrofit beneficiaries for retrofit of their houses. Because beneficiaries want to change him to fully damaged.
- Still completion certificate distribution is not started in Bhaktapur and Kavrepalanchowk district.
4.3 Kathmandu, Lalitpur and Makawanpur Districts

- Backlog data in inspection digitization has been found, DLPIU should develop a monthly plan and target for digitization.
- The progress of retrofitting has been found low in urban areas as compared to rural areas, lack of adequate knowledge and construction method on newly appointed.
- Grant amount for retrofitting at urban area seems to be insufficient and addition of grant amount for urban retrofitting is highly recommended.
- Mobile masons has been found a refresher training on Mobile masons regarding retrofitting is highly recommended.
- The inconsistent and frequent extension of deadlines regarding grant and tranche distribution has created confusion in district level, policy regarding refund of grant amount should be formulated.
- Slow progress has been found for the distribution of construction completion certificate so, DLPIUs have to made plans regarding distribution of construction completion certificate. Till date there is only provision for reconstruction but should also be for retrofitted houses regarding construction completion certificate.

4.4 Nuwakot and Rasuwa Districts

- The retrofitting beneficiaries were interacted on various meetings at ward level as well as individual household visits. They were made to convince on retrofitting measures that can be taken.
- Many houses in belkotgadi-9 were in right of way (RoW) of road so, dilemma for reconstruction and retrofitting works.
- Local elected representatives were informed on recent deadlines, retrofitting issues during meetings at Palikas and district.
- DLPIU engineers/sub-engineers and focal engineers were oriented towards retrofitting. They were reminded of various works to be done. Issues and challenges faced by the project were presented to the DLPIU E/SE/ASE.
- During interaction with various stakeholders it was found that the increase in financial support will increase the trend of retrofitting.
- The newly appointed SM and MM were trained. They are being closely monitored.
- Some fraud practice by field Engineers were reported and so measures taken against them. Gap of engineers and focal engineers were filled.

4.5 Gorakha and Dhading districts

- Since a 2-3 month field technicians are not receiving the salary, so they have not found serious in their responsibility.
• Beneficiaries are found interested if change the beneficiaries list from retrofitting to reconstruction.
• For retrofitting progress, visualization documents presentation are necessary in each wards in each wards of Municipality.
• Due to lack of monitoring mechanism, the inspections of houses constructed by POs can’t be done. Monitoring mechanism of POs activities should be developed.
• Palika Level meetings on all palikas are necessary for speeding up third inspection as well as completion certificates distribution.
• Mostly field technicians are found attendance and mobilization is poor.
• Due to absence of field technicians, completion certificates and digitization process and retrofitting data collection works having difficulties.
• Beneficiaries are still oriented to only grant receive, not focused to safer building construction, that’s why building are being further constructed after receiving third tranche.
• Districts Gorkha and Dhading are being reconstructed with Earthquake Resistance Houses. House owners are feeling proud of having earthquake resistant house.
• Women used to work as labor in the past but after getting opportunity of MASON training, now they are working as skilled mason.
• There is high expectation of community, people as well as government agencies from NRA.
• Beneficiaries are made non compliances houses themselves and blamed to the field technician.
5. CONCLUSION AND RECOMMENDATION

- Land Less people are still waiting for soft loan and interest free loan to start reconstruction but policy and its working process is still unclear to people. Help desk at DLPIU level is found necessary to support people.
- Special support for vulnerable household is necessary through a different agency specially devoted on this. Still some vulnerable people are without shelter. STA team should be mobilized as soon as possible.
- The information regarding recent deadlines and completion certificates has not been disseminated well in all wards. DLPIUs, Local Government and the ward level technicians should be serious in this issue. Information should be disseminated through different medium and media.
- Monthly target and its performance indicators have been developed by DLPIU’s and as the focal persons have some additional responsibility, any types of responsibility allowance for them is highly recommended to motivate focal Engineers.
- The grant distribution for the houses those constructed before engineers deployment has not been started yet, at some municipalities municipal board has refused to certify annex 1 before municipal drawing approval process which has created obstruction for immediate grant distribution.
- Issues in Urban Reconstruction should be addressed separately. At core areas of Kathmandu and Lalitpur there are some vulnerability issues with adjoining non-damaged houses whenever damaged houses decide to demolish which has created obstruction for reconstruction. During field visits it has been found that maximum number of houses can be retrofitted, so retrofitting may be suitable option by re damage assessment of the houses.
- There is also need for NRA to make strong decisions for those beneficiaries who do not intend to reconstruct their house even after taking first tranche.
- Retrofit beneficiaries not want to retrofit their houses because they want to change in fully damaged beneficiaries. Also some beneficiaries constructed their new houses but they still not have demolished their old or retrofit house and wants to change in fully damaged beneficiaries.
- Due to the temporary transfer of Engineer from the district to NRA, the Engineers are not sufficient to work in each ward.
- Due to the scarcity of wood in ward of Sindhuli, the retrofitting for Timber Structure houses are not constructing.
- For retrofitting progress, visualization documents presentation are necessary in each wards or in Rural Municipality/Municipality.
6. ANNEXES:

Annex-1: List of Monitoring and Evaluation Consultants with contact Detail

<table>
<thead>
<tr>
<th>SN</th>
<th>Consultant</th>
<th>District</th>
<th>Mobile No.</th>
<th>Email</th>
<th>Remarks</th>
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<tr>
<td>1</td>
<td>Janak Raj Joshi</td>
<td>Central</td>
<td>9851101041</td>
<td><a href="mailto:janakjosie@gmail.com">janakjosie@gmail.com</a></td>
<td></td>
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<tr>
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<td>Dolakha</td>
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<td>Ramechhap</td>
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<tr>
<td>2</td>
<td>Roshan Raj Giri</td>
<td>Lalitpur</td>
<td>9841335744</td>
<td><a href="mailto:roshanrgiri@gmail.com">roshanrgiri@gmail.com</a></td>
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## Annex-2: District wise Reconstruction Data

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<th>No. of HHs First Tranche Received</th>
<th>Verified for Second Tranche</th>
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# Annex-3: Capacity Development of Engineers / Technicians / Masons

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<th>Number of Participants</th>
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<td>One day orientation for Mobile Masons</td>
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<td>5o days Model houses retrofitting training organized by Build Change/UNOPS</td>
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<td>4</td>
<td>Half day orientation for Engineer, MM</td>
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<td>Training on social mobilization in reconstruction</td>
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### Annex-4: Follow up of Engineers

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<th>Engineers Attendance</th>
<th>Meeting with Engineers of Municipality</th>
<th>Observation of private housing</th>
<th>Engineers Performance</th>
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### Annex-5: Coordination and observation of POs activities

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<th>Coordination meeting with POs</th>
<th>Observation POs Activities</th>
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<td><strong>14</strong></td>
<td><strong>12</strong></td>
<td><strong>11</strong></td>
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</table>

Activities of POs

- Reconstruction: ✓
- Training: ✓
- Livelihood: ✓
- Support to Victims: ✓
- Others: ✓
Annex-6: PHOTOGRAPHS

Strong Back Model & Splint & Bandage Model constructed by Build Change/ UNOPS in Siddhicharan Municipality, Taluwa, Okhaldhunga

Strong Back Model & Splint & Bandage Model constructed by Build Change/ UNOPS in Siddhicharan Municipality, Taluwa, Okhaldhunga

Strong Back Model & Splint & Bandage Model constructed by Build Change/ UNOPS in Siddhicharan Municipality, Taluwa, Okhaldhunga

Strong Back Model & Splint & Bandage Model constructed by Build Change/ UNOPS in Siddhicharan Municipality, Taluwa, Okhaldhunga

Meeting with DLPIU(Building) Chief, Engineer, Sub Engineer, Assistant Sub Engineer, DLPIU (Focal Person), DSE, Social Mobilizer, Mobile Masons of all wards, Kamalamai Urban Municipality in DLPIU(Building) Office

Meeting with DLPIU(Building) Chief, Engineer, Sub Engineer, Assistant Sub Engineer, DLPIU (Focal Person), DSE, Social Mobilizer, Mobile Masons of all wards, Kamalamai Urban Municipality in DLPIU(Building) Office
<table>
<thead>
<tr>
<th>Image</th>
<th>Text</th>
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<tr>
<td><img src="https://example.com/image1.jpg" alt="Image" /></td>
<td>Orientation Program with stakeholders about the progress in reconstruction @ Golanjor Rural Municipality, Sindhuli</td>
</tr>
<tr>
<td><img src="https://example.com/image2.jpg" alt="Image" /></td>
<td>Coordination meeting &amp; field visit about the progress in retrofit in Ghyanglekh Rural Municipality @ Sindhuli</td>
</tr>
<tr>
<td><img src="https://example.com/image3.jpg" alt="Image" /></td>
<td>Training on SM at Gorkha District</td>
</tr>
<tr>
<td><img src="https://example.com/image4.jpg" alt="Image" /></td>
<td>Training on SM at Dhading District</td>
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Training on SM.at Okhaldhunga District

Class observation Training on SM.at Dhading

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<th>Participants</th>
</tr>
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<td>11th -12th Falgun, 2076</td>
<td>Godawari Municipality -8, Lalitpur</td>
<td>Chandra Kaji Gurung (Project chief), Roshan Raj Giri (M&amp;E Specialist), Prajwal Karki (DSE), Sabi Shrestha (DLPIU Focal Engineer)</td>
</tr>
</tbody>
</table>

### Objective
- To interact with local body representatives
- To verify performance of engineers
- To identify the issues and challenges and provide necessary solution
- Monitoring to noncompliance issues and recommended for correction.

### Challenges / Issues

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<th>Condition found</th>
<th>Action Required</th>
<th>Responsible</th>
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</thead>
<tbody>
<tr>
<td>Attendance and performance of Engineers</td>
<td>Performance and attendance of engineers were found satisfactory</td>
<td>Not Required</td>
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<tr>
<td>Distribution of construction completion certificate</td>
<td>Progress is negligible, Local body is confused about distribution of such certificate</td>
<td>Awareness about construction completion certificate</td>
<td>Social mobilizer, DLPIU</td>
</tr>
<tr>
<td>Payment certification for the houses constructed before engineer deployment</td>
<td>Houses constructed are found temporary nature (constructed with CGI sheet), Problem in Municipal record keeping (Avilekikaran)</td>
<td>Correction in houses</td>
<td>Beneficiaries agreed to make necessary correction</td>
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</tbody>
</table>

### Photos

- Interaction with local body representatives at Ward office, Godawari U.M. 8, Lalitpur
Group photo of Members of field visit

Interaction with beneficiary and a house constructed with CGI sheet wall, constructed before deployment of engineers and is now problem for tranche certification due to temporary in nature.
Annex 8. घुम्ती डकर्मीको मासिक प्रतिबद्धनको हाँचा, गोरखा  
कार्यालय: जिल्ला आयोजनका कार्यान्वयन इकाई (भवन) कार्यस्थल न.पा./मा.पा............................बाई भ्द..............................
प्रतिबद्धन भिति..................................................देख्न.....................................................

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<th>लघु</th>
<th>प्रभावी</th>
<th>अर्थ महिनाको लघु</th>
<th>आईपरेका समस्याहरू</th>
<th>कैफियत</th>
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<td>निर्माणाधीन तथा निर्माण हुने एवं प्रवलकरण घरहरूको स्वल्पकम्य भरण गर्नीलिपान कार्यक्षम खटिएका डकर्मीहलाई प्रयोगात्मक विधि सम्बन्धको प्रयोग गरी भुक्त प्रतिरोधी भवन निर्माण/प्रवलकरण सम्बन्धी प्राविधिक सहयोग उपलब्ध गराउने</td>
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घुम्ती डकर्मीको नाम.................................................................हस्ताक्षर................................................................

प्रतिबद्धन बुध्दिको भिति........................................

सिफारिस गरेने  
सामाजिक परिवालकको नाम.................................................हस्ताक्षर.................................................................

प्रमाणित गरेने  
फोकल इन्जीनियरको नाम.......................................................हस्ताक्षर................................................................
### Annex 9. सामाजिक परिचालको मासिक प्रतिबंधनको ढौंगा, गोरखा

कार्यालय: जिल्ला आयोजना कार्यालयक कार्यालय इकाई (भवन) जिल्ला: गोरखा

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प्रतिवेदन बुकास्को मिति………………

सामाजिक परिचालको नाम……………………………….हस्ताक्षर………………………………

प्रमाणित गरेको फोकल इज्जीवियको नाम……………………………….हस्ताक्षर………………………………
Annex 10. सामाजिक परिचालकको मासिक कार्य प्रगति विवरणको ढाँचा, गोरखा

नेपाल सरकार
राष्ट्रिय पुनर्निमाण प्राधिकरण
जिल्ला आयोजना कार्यान्वयन इकाई (भवन)
गोरखा

कर्मचारीको नाम: …………………………………………………………………………………… पद: सामाजिक परिचालक

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39
Annex 11. घुम्ती डकर्मीको मासिक कार्य प्रगति विवरणको ढाँचा, गोरखा

नेपाल सरकार
राष्ट्रिय पुनर्निर्माण प्राधिकरण
जिल्ला आयोजनाका कार्यान्वयन इकाई (भवन)
गोरखा

कर्मचारीको नाम: ................................................................. पद: घुम्ती डकर्मी

........................................................................................... गाउँपालिका वडा न. .................

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